

IN THE IOWA DISTRICT COURT FOR THE SEVENTH JUDICIAL DISTRICT

IN RE TEMPORARY EARLY)
 CLOSURE OF THE SCOTT COUNTY)
 CLERK OF COURT OFFICE FOR)
 ELECTRONIC DOCUMENT)
 MANAGEMENT TRAINING (EDMS))

SUPERVISORY ORDER

No. 2014-04

2014 JUN 27 PM 2:30

SCOTT COUNTY, IOWA

The Electronic Document Management System (EDMS), which is governed by Chapter 16 of the Iowa Rules of Court, is being officially implemented in Scott County during October and November of 2014. To properly prepare and train court staff for the implementation of EDMS, the Court finds it necessary to close the Scott County Clerk of Court offices to the public for short periods of time.

The specified division of the Scott County Clerk of Court offices **SHALL CLOSE AT THE DATES AND TIMES LISTED BELOW:**

ALL Divisions of the Clerk's office:

Tuesday, September 9, 2014 1:30 – 4:30 p.m.

CRIMINAL Division of the Clerk's office:

Thursday, September 4, 2014 1:30 – 4:30 p.m.

Thursday, September 11, 2014 1:30 – 4:30 p.m.

Tuesday, September 16, 2014 1:30 – 4:30 p.m.

Thursday, September 18, 2014 1:30 – 4:30 p.m.

Thursday, October 9, 2014 1:30 – 4:30 p.m.

JUVENILE Division of the Clerk's office:

Tuesday, October 7, 2014	1:30 – 4:30 p.m.
Tuesday, October 14, 2014	1:30 – 4:30 p.m.
Thursday, October 16, 2014	1:30 – 4:30 p.m.
Tuesday, October 21, 2014	1:30 – 4:30 p.m.
Thursday, October 23, 2014	1:30 – 4:30 p.m.

CIVIL Division of the Clerk's office:


Thursday, October 23, 2014	1:30 – 4:30 p.m.
Tuesday, October 28, 2014	1:30 – 4:30 p.m.
Thursday, October 30, 2014	1:30 – 4:30 p.m.
Tuesday, November 4, 2014	1:30 – 4:30 p.m.
Thursday, November 6, 2014	1:30 – 4:30 p.m.

The Scott County Clerk of Court shall provide public notice of this Order by posting a copy of it on the Clerk's office doors and on the counter by the clerks in the criminal and civil clerk offices in the Scott County Courthouse. It shall also be posted by the public elevators on each floor of the courthouse. The District Court Administrator shall send a copy of this Order to the Scott County Bar Association for distribution to their membership and ask the Scott County Bar Association to post a copy on their website. The District Court Administrator shall also post a copy on the Judicial Branch website.

The original of this order shall be filed in the Scott County Clerk's office.

All of the above is SO ORDERED.

Dated: June 27, 2014.



Marlita A. Greve, Chief Judge
7th Judicial District of Iowa